**PRAPARE IMPLEMENTATION ASSESSMENT**

Contact names and emails for implementations team:

Expectations of this meeting for organization:

Expectations of this meeting for facilitator:

|  |  |
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| **1. WHY PRAPARE?** |  |
|[ ]  What are you most excited about in starting PRAPARE? |
|  |  |
|[ ]  What are the initiatives that relate to PRAPARE? |
|  |  |
|[ ]  What are the questions you are trying to answer? |
|  |  |
|[ ]  How will you use the data? |
|  |  |
|[ ]  Tell us more about population of focus |
|  |  |
|[ ]  Who will you be training? How will you train the rest of the staff? (if applicable). Facilitator or self-led training? |
|  |  |

**2. DECISION POINTS (Don’t need to have answers – to be thinking about, who to involve, PDSAs)**

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|[ ]  Training will be working + didactic –parameters as far as when, length of training, & number of sessions? How soon? |
|  |  |
|[ ]  Who do you want to be able to hear the different models and knowledge that Facilitator /NACHC has curated vs TTT? |
|  |  |
|[ ]  How will patients’ answers be documented? |
|  |  |
|[ ]  How often will questions be asked of patients? |
|  |  |
|[ ]  How will needs be communicated to other care team members and outside parties? |
|  |  |
|[ ]  How will referrals be tracked and completed? |
|  |  |
|[ ]  What support will be provided for staff as they address sensitive SDH? |
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**3. PROJECT MANAGEMENT**

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|[ ]  What are measures of success/KPIs for you in participating? |
|  |  |
|[ ]  What are characteristics of your organization that will facilitate PRAPARE implementation? Hinder it? |
|  |  |
|[ ]  Tell us about your project management design for this?  |
|  |  |
|[ ]  How often are you meeting? |
|  |  |
|[ ]  How will communication flow? |
|  |  |
|[ ]  What would be the ideal way that you would handle check-ins and refreshers?  |
|  |  |
|[ ]  What modules/topics/format in a practice collaborative would best serve you? |
|  |  |
|[ ]  Who will be on your project/implementation team? |
|  |  |
|[ ]  Any risks or potential opposition/barriers you foresee? |
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**5. PLANNING FOR YOUR BUSINESS**

**4. PRAPARE TRAINING MODULES**

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| Module/Topic | Time | Activity |
| 1A. What is PRAPARE? *(Chapter 1)*Why PRAPARE |  | Depends on SDH knowledge level of staffWandering flip charts of alignment & how it helps |
| 1B. Asking questions & documentationEmpathic Inquiry*(Chapter 4)* |  | 2 rounds of role playing (before and after Hawaii video) |
| 1C. Project management *(Chapter 3)* |  | *Depends on if decisions made here or at leadership level* |
| 2A. Messaging & communication *(Chapter 2)*Supporting staff |  | Small group brainstorm of audiences, methods of messaging, and start messages, finish messages as homeworkTBD |
| 2B. Addressing SDH  |  | Introduce matrix development – 1 or 2 SDH, offer to finish during training or they can do as homework |
| 3A. Using the data *(Chapter 6 & 7)* |  | *Depends on if decisions made here or at leadership level* |
| 3B. Partners *(Chapter 8 & 9)* |  | *Depends on if decisions made here or at leadership level* |
| All\_Celebrate progress and decisions made during day/ training AND next steps |  | Commitments from staff |



**5. ANYTHING ELSE YOU WANT TO ADDRESS BEFORE TRAINING COMMENCES?**

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